



Twin County Community Foundation

Serving Carroll County, Grayson County and the City of Galax

FY26 Grant Cycle Information

Mission

The Twin County Community Foundation is dedicated to uplifting and empowering the residents of Carroll County, Grayson County, and the City of Galax by providing financial support to local initiatives that enhance education, strengthen general well-being, and improve the overall health of our communities.

Core Values



Innovation: Encouraging creative solutions to address community challenges.

Community: Building strong connections and fostering inclusivity.

Integrity: Acting with honesty, accountability, and transparency.

Collaboration: Partnering with organizations and individuals to maximize impact.

Impact: Driving measurable, meaningful change.

The Twin County Community Foundation (TCCF) provides grant funding to support projects and initiatives that enhance health, education, and well-being in Carroll County, Grayson County, and the City of Galax. By partnering with eligible 501(c)(3) organizations and government entities, TCCF invests in programs that address critical needs, improve quality of life, and create lasting impact. These grants reflect TCCF's commitment to fostering collaboration and driving positive change across the region.



Priorities/Guidelines

The Twin County Community Foundation provides grant opportunities to qualified 501(c)(3) organizations (or government entities) serving Carroll County, Grayson County and the City of Galax in Virginia. TCCF strives to support organizations seeking to promote and/or improve the health of citizens including but not limited to addressing unmet needs, supporting health, education, and programs geared towards improving and/or reducing illness and disease. Priority will be given to projects related to the following:

- Unmet Healthcare Needs
- Obesity
- Health and Nutritional Issues
- Mental Health
- Health Education
- Substance Abuse Prevention
- Environmental Health

TCCF will also accept applications from organizations for projects that promote and/or improve the general well-being or education of citizens (especially the education of future generations) residing within the service area.

Additionally, TCCF may carry out other charitable, scientific, literary and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

The Board of Directors, in making grant decisions, will place the greatest priority on projects that:

- Meet the specific priorities noted above.
- Are accompanied by matching funds from other sources.
- Have little or no administrative overhead expenses as the Board believes these expenses should be provided by the organization through matching funds. Funding may be provided for support or direct staff positions, but little or no support for administrative positions.
- Are not of a recurring nature unless the project and the need(s) it serves require otherwise.
- The Board recognizes the need for and encourages new projects (i.e., projects traditionally not funded via other sources such as United Way, etc.)

Funding Opportunities

The Twin County Community Foundation offers three (3) different types of funding opportunities. These opportunities include Project-Based, Capacity Building, or Capital Needs applications. Please ensure that you thoroughly read and understand the types of applications available and are applying for the correct opportunity.

PROJECT-BASED GRANTS

These grants are awarded to projects or programs that offer services that will be provided within the community. Projects clearly demonstrate a need in the community, have measurable outcomes, provide activities or services to meet the needs and obtain the outcomes, and are existing or new programs within the Twin Counties.

Funding Limit: \$50,000

CAPACITY BUILDING GRANTS

Capacity building can be defined as the process of developing and strengthening the skills, instincts, abilities, processes and resources that organizations need to survive, adapt, and thrive in a fast-changing world. It is important for organizations to have strong internal and external controls in order to be viable, sustaining, and able to fully meet their missions.

Capacity Building activities may include the following:

- Training and/or training resources
- Strategic Planning
- Use of consultants or organizational assistance
- Investing in new IT capacities

Funding Limit: \$2,000

CAPITAL NEEDS GRANTS

TCCF recognizes the importance of equipment required by organizations to better serve the community. In order to reduce resources and efforts for applicants requesting funds for capital needs not attached to an extended project or program, TCCF will accept applications related to purchase and/or installation of equipment.

Funding Limit: \$10,000

Grant Restrictions

To comply with federal guidelines and TCCF legal requirements, TCCF will not fund the following types of grants. All grant requests for these purposes will be denied:

- Grants to individuals
- Grants to religious organizations for religious purposes or that require participation in specific religious activities in order to receive service
- Grants to organizations for projects outside of Carroll County, Grayson County and the City of Galax
- Grants to endowments or other discretionary funding pools
- Grants for dinners, fundraisers, or other ticketed special events
- Grants for political purposes or for lobbying activities
- Grants for debt reduction
- Grants for projects unrelated to TCCF's purpose
- Grants directly to Emergency Service Organizations whose needs may be met through Municipality funding/grants applications
- Grants for reimbursement of previously incurred expenses

Project Accountability and Continuity

Each organization receiving funds from Twin County Community Foundation will be required to provide periodic financial reports and project reports. Failure to expend funds and to provide a complete, accurate, and timely accounting of awarded funds within one year may prohibit the organization from receiving future funding from TCCF and may result in TCCF seeking restitution of misspent or unspent funds.

Grant recipients must inform TCCF immediately if significant events occur that may impact the project. Examples may include, but are not limited to, a change in the project director or in the organization's key personnel; the organization's priorities, Board members, or operations may change; or other funding resources or project costs that may change. Failure to notify TCCF of issues that may adversely impact the project may result in a temporary or permanent cessation of payments or possible legal action to reclaim funds.

Publicity

Each organization receiving grants from TCCF is required to include the TCCF logo within their publications and advertising. Additionally, photographs of the grantees' projects will be requested for inclusion on TCCF's reports, press releases, social media and or/website. Grantees are responsible for having signed releases from individuals featured in photos in order to use them in the media (these can be provided to grantees if applicable).

If grantees need assistance with producing press releases or publicity information, please contact TCCF's Executive Director. All publicity must be shared with TCCF.

Reporting and Disbursements

Reporting will be completed using the online grant management site. Awarded organizations will be provided with further information about the reporting requirements.

When a project is not completed within a timely manner or a midterm/final report is not submitted, an Overdue letter will be sent to grantees and the grant award may be rescinded. All advanced grant funds not adequately accounted for by the grantee may have to be repaid to TCCF.

PROJECT-BASED GRANTS

Disbursements for grant awards are usually made in three installments. Any deviation from this schedule must be approved in advance by TCCF. Unless otherwise approved or changed by the grantor, the schedule of installments will be as follows:

Payment 1: One-third of the award is given when the Grant Agreement Letter is signed and returned by the grantee. Fund dispersal will be based upon expected project beginning and completion dates or the type of project. If your project needs initial installment funds, please indicate the justification for upfront funding in your application. Initial installments may be dispersed on an “as-needed” basis.

Payment 2: The second one-third installment is made upon the receipt of a complete Midterm Report.

Payment 3: The final one-third installment is made upon receipt of a complete final report.

The final payment will reflect any change to the project budget with any unapproved expenditures reducing the total award to the grantee.

CAPACITY BUILDING GRANTS

If approved, organizations will receive one half (1/2) of the award in an initial installment (after Grant Agreement Letter is submitted) and one half (1/2) upon receipt of a final report.

CAPITAL NEEDS GRANTS

If approved, organizations will receive one half (1/2) of the award in an initial installment (after Grant Agreement Letter is submitted) and one half (1/2) upon receipt of a final report.

Grant Application Submission and Funding Cycle

All grant applications must be submitted by the due date and time using the appropriate links noted below. Application questions can be accessed on the online grant management site prior to begining the application.

Applicants wishing to discuss the application, potential project or that have general questions are encouraged to contact the Executive Director. Inquiries should never be made to members of the Board of Directors.

Grant Cycle: October 1, 2025 – September 30, 2026



Midterm Reports Due: Generally April-May of 2026

Final Reports Due: September 1, 2026

Grant Review Process

When grant applications are submitted to the online system, the information will be reviewed by TCCF staff to determine whether the Grant Application Guidelines have been met.

If the application is deemed to be incomplete, TCCF may request additional information. If the information is received in the time specified by TCCF, the application will be considered in the current Grant Review Cycle. If the information is not received or the application is still considered incomplete, the application will be not be considered in any subsequent Grant Review Cycle. A new application will need to be submitted for the next grant cycle.

Members of the Grant Committee will review completed applications. Grant Committee members reserve the right to ask for additional information. Upon completion of the Grant Review Process, the Grant Committee will make a recommendation to the full Board of Directors regarding each grant. Committee members reserve the right to declare a Conflict of Interest with an applicant and abstain from voting on applicable applications.

Grant Review Process Continued

The Grant Committee will evaluate and score the grant applications based upon how well the applicant demonstrates the following:

PROJECT-BASED GRANTS

1. How the project aligns with TCCF's focus areas (healthcare, education, general well-being)
2. If the project serves the desired/required geographic region
3. How well the applicant states the need(s) to be addressed in the proposed project
4. If the project has clear and measurable outcomes
5. If the budget is clear and provides justification for the funding request
6. The presence of a clear sustainability plan
7. The ability to successfully implement the project
8. Past performance if awarded in previous grant cycles (communication, timely reports, PR requirements, etc.)

CAPACITY BUILDING GRANTS

1. How the activity aligns with TCCF's focus areas (healthcare, education, general well-being)
2. How the activity will increase the organization's ability to serve the desired/required demographic region
3. If the activity has clear and measurable outcomes for the organization (what tools or resources are to be developed, who will develop them, how will they be utilized, how will this effect the operations of the organization, etc.)
4. If the budget is clear and provides justification for the funding request
5. Past performance if awarded in previous grant cycles (communication, timely reports, PR requirements, etc.)

CAPITAL NEEDS GRANTS

1. How the equipment aligns with TCCF's focus areas (healthcare, education, general well-being)
2. How the equipment will increase the organization's ability to serve the desired/required demographic region
3. If the purchase/installation of the equipment has clear and measurable outcomes for the organization
4. If the budget is clear and provides justification for the funding request
5. Past performance if awarded in previous grant cycles (communication, timely reports, PR requirements, etc.)

Grant Review Process Continued

Evaluation Criteria:

- Clear and measurable outcomes
- Budget clarity and justification
- Sustainability plan
- Project Feasibility
- Service Area

After the grant review process is completed, applicants will be notified via email through the grant management software with an approval or denial letter. Upon approval, grantees will be provided with further instructions and information regarding grantee expectations. Grantee expectations might include any conditions, restrictions, payment terms, and reporting requirements (which may include on-site visits) connected with the grant award. The applicant will be required to execute a Grant Agreement and agree to hold harmless and indemnify the Twin County Community Foundation from any claim, loss or expense related to the applicant's activities or use of the grant. Upon denial, applicants are welcome to reapply in the future.

The number and amount of requests, community needs, Board priorities, federal and state laws and regulations, and available funds may require the Board to not fund a request. Applicants are discouraged in contacting individual Board members before or after the grant application is made and acted upon.



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